

# Trustees' Annual Report

For the period

From (start date) 

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 to end date 

3	1	0	3	2	5
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## Section A Reference and administration details

Charity name	Dartford District Scout Council											
Other names the charity is known by												
Registered charity number (if any)	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">3</td><td style="width: 20px; text-align: center;">0</td><td style="width: 20px; text-align: center;">3</td><td style="width: 20px; text-align: center;">3</td><td style="width: 20px; text-align: center;">6</td><td style="width: 20px; text-align: center;">7</td></tr></table>	3	0	3	3	6	7					
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HQ registration number	<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>											
Charity's principal address	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="border-bottom: 1px solid black; padding: 2px;">Scout House</td></tr> <tr><td style="border-bottom: 1px solid black; padding: 2px;">7 Broomhill Road</td></tr> <tr><td style="border-bottom: 1px solid black; padding: 2px;">Dartford</td></tr> <tr><td style="padding: 2px; text-align: right;">Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">A</td><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;"></td><td style="width: 20px; text-align: center;">3</td><td style="width: 20px; text-align: center;">H</td><td style="width: 20px; text-align: center;">T</td></tr></table></td></tr> </table>	Scout House	7 Broomhill Road	Dartford	Postcode <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; text-align: center;">D</td><td style="width: 20px; text-align: center;">A</td><td style="width: 20px; text-align: center;">1</td><td style="width: 20px; text-align: center;"></td><td style="width: 20px; text-align: center;">3</td><td style="width: 20px; text-align: center;">H</td><td style="width: 20px; text-align: center;">T</td></tr></table>	D	A	1		3	H	T
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D	A	1		3	H	T						

Names of the charity trustees who manage the charity  
*(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)*

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Neil Gearing	District Lead Volunteer	
2	Neil Brunsdon	Trustee	
3	Teresa Gordon	Trustee	
4	Stephen Newton	Trustee	
5	Philip Swanson	Trustee & Treasurer	
6	Stephen Newton	Trustee	
7	Philip Swanson	Trustee	
8	Robert Weller	Trustee	
9			
10			
11			
12			

## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

<p>How the charity is constituted</p> <p>(e.g. trust, association, company)</p>	<p>The District is a trust established under its rules which are common to all Scouts.</p>
<p>Trustee selection methods</p> <p>(e.g. appointed by, elected by)</p>	<p>The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.</p>
<p>Additional governance issues (optional information but encouraged as best practice)</p>	
<p>You may choose to include additional information, where relevant, about:</p>	<p>The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p>
<p>Policies and procedures adopted for:</p> <p>a) the induction and training of trustees;</p> <p>b) trustee' consideration of major risks and the systems and procedures to manage them</p>	<p>The Trustee Board is to consist of the Chair, Treasurer and 6 Trustees (including 1 Ex Officio Trustees) and meets every 2-3 months.</p> <p>Members of the Trustee Board complete Scout Trustee learning within the first 6 months of joining the Board.</p> <p>This District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>

<p><b>Section B</b></p>	<p><b>Structure, governance and management (continued)</b></p> <p><b>Risk and Internal Control</b></p> <p>The District has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>
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<p><b>Section C</b></p> <p>Summary of the objects of the charity set out in its governing document</p>	<p><b>Objectives and activities</b></p> <p><b>The Purpose of Scouting</b></p> <p>Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting</b></p> <p>As Scouts we are guided by these values:</p> <p><b>Integrity</b> - We act with integrity; we are honest, trustworthy and loyal.</p> <p><b>Respect</b> - We have self-respect and respect for others.</p> <p><b>Care</b> - We support others and take care of the world in which we live.</p> <p><b>Belief</b> - We explore our faiths, beliefs and attitudes.</p> <p><b>Co-operation</b> - We make a positive difference; we co-operate</p>
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with others and make friends.

**The Scout Method**  
 Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Supporting Scouts to attend International expeditions.  
 Opening Squirrel Dreys - the newest section of Scouting - while supporting existing sections.

Public benefit statement

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

**Section D Achievements and performance**

Summary of the main achievements of the charity during the year

St. George's Day parade and service in Central Park, by permission of Dartford Council. Attending the annual act of Remembrance with the local community. Delivering a 'District Carnival' with Dartford Girlguiding, raising the profile of both movements and raising funds as well.

**Section E Financial Review**

Brief statement of the charity's policy on reserves

**Reserves Policy**  
 The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Trustee Board considers that it should hold a sum equivalent to four months running costs, circa £3k.

The District held reserves (including Restricted & Designated funds) of approximately £39K against this at year end. This is above the level required for operating expenses. However this is explained in the 'Long Term Summary' page within the annual accounts.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Not applicable

**Section F Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)

The District is going through a period of restructure and at present future plans are not confirmed.

**Section G Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s) 

Neil Gearing	Phil Swanson
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Full name(s) 

Neil Gearing	Phil Swanson
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Position (eg Secretary, Chair) 

Lead Volunteer	Treasurer
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Date 

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